

MASTERWORK SOUND STUDIOS

"PROFESSIONAL AUDIO MASTERING SERVICES"

General Information

General Project Information

- Artist Name: _____
- Album/Project Title: _____
- What is the final medium of your project (click all that apply)?
 CD DVD Internet TV Film
- Can MasterWork Sound Studios sample a portion of your project on its website for advertising purposes?
 Yes No Contact Our Label Contact Our Management

Acceptable Audio Formats

- Choose what file format you will be sending:
 Wave MP3 Aiff Ogg Vorbis
- What is the bit depth of the files?
 16 bit 20 bit 24 bit 32 bit
- What is the sample rate of the files?
 44.1 kHz 48 kHz 64 kHz 88 kHz 96 kHz 176 kHz 196 kHz

Project Backup

- Choose a backup package:
 1 month - \$7.99 3 months - \$19.99 6 months - \$35.99 None

Rush Order

- Would you like to request a rush order service?
 Yes (additional \$50.00) No

Rates (an exact quote will be generated when your project is received)

- Mastering/Remastering/Audio Restoration
 - \$35.00 per 5 minutes of audio (\$100.00 minimum charge)
- Stem Mastering
 - \$40.00 per 5 minutes of audio (\$100.00 minimum charge).

Project Delivery

- Delivery Options:
 By Mail Digital Delivery (FTP)
- Shipping Information
 - Personal/Business Name: _____
 - Address: _____
 - City: _____
 - State: _____
 - Zip Code: _____
 - Country: _____
 - Phone: _____
 - E-mail: _____

MasterWork

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Artist Direction

We include this form because it gives us the most informed guideline to work by. Using your suggestions, we're able to generate a product that is most closely in line with what **YOU** want for your project.

Be sure to think carefully about the following categories. There's a degree of give-and-take with the different categories and this is by no means meant to be rigid... if you change your mind after hearing an adjustment we make, don't worry! We can easily accommodate changes until you're satisfied.

- **Artist:** _____
- **Album/Project Title:** _____
- **The Dynamic Range*:**
 - Shouldn't Change
 - Could Be Larger
 - Could Be A Lot Larger
 - Could Be Smaller
 - Could Be A Lot Smaller
 - Is Up To Your Discretion
 - Other (Please Specify Below)
- **The Overall Volume:**
 - Shouldn't Change
 - Should Be Brought Up To An Acceptable Commercial Level
 - Should Be As High As It Can Be Without Sonic Degradation
 - Should Be A Compromise Between Loudness and Sonic Degradation
 - Should Be The Loudest Thing On The Market
 - Is Up To Your Discretion
 - Other (Please Specify Below)
- **The Equalization (highs):**
 - Shouldn't Change
 - Just Lack A Sense Of "Upper Air"
 - Needs To Be Brighter
 - Is Slightly Too Bright
 - Is Taking Over, Please Bring Them Down
 - Is Up To Your Discretion
 - Other (Please Specify Below)
- **The Equalization (mids):**
 - Shouldn't Change
 - Needs A Bit More
 - Needs To Come Down A Bit
 - Just Lack A Full-Bodied Quality
 - Is Taking Over, Please Bring Them Down
 - Is Up To Your Discretion
 - Other (Please Specify Below)
- **The Equalization (lows):**
 - Shouldn't Change
 - Isn't Boomy Enough
 - Is Slightly Too Much At Times
 - Just Needs To Be Tightened Up
 - Is Taking Over, Please Bring Them Down
 - Is Up To Your Discretion
 - Other (Please Specify Below)
- **The Stereo Image:**
 - Shouldn't Change
 - Could Be Bigger
 - Should Sound Huge
 - Is Slightly Too Wide
 - Is Far Too Wide
 - Is Up To Your Discretion
 - (Please Specify Below)

* This is the difference in loudness between the soft and loud parts of a song

MASTERWORK SOUND STUDIOS
56 WATERMAN STREET
EAST BRIDGEWATER, MA, 02333

WWW.MASTERWORKSOUND.COM
MAIN@MASTERWORKSOUND.COM

(508) 468-8007

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CD/DVD Track Form

Instructions: This list will be the final sequence of the tracks for your project. For the column, “Type of Track Start,” please choose from the following options: As Is, Edit To Content, Fade In, Crossfade (specify duration below), Other (specify below). For the column, “Type of Track Ending,” please choose from the following options: As Is, Fade Out (specify duration below), Crossfade (specify duration below), Other (specify below). For the column, “ISRC,” please include the ISRC assigned by your producer/manager/record label; if you do not have an ISRC assigned to each song, please write “none” in the column, and we will provide them.

Final Track Position	Track Title	Approximate Track Length	Type of Track Start	Type of Track Ending	Gap After Track	ISRC
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

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Payment Details

This section is included here to make sure that you are informed of any payment that you will be responsible for.

- A down payment of half the price quote is required at the beginning of every project. The session does not end until you are completely satisfied with the end result, at which time, **the remaining price and any miscellaneous fees (see below) are due BEFORE the final product is delivered.**
- Rush order is available for any project with an additional fee of \$50.00. Your project will be placed on the top of the pile and will have a turnaround time between 1-2 business days. This time frame does not include any time lost during mail transit nor does it include any additional re-edits to the project if you are unsatisfied with the initial mastered product.
- One reference CD-R is mailed to the client for approval of editing, fades, track ordering, etc. if a digital delivery is not possible; any additional reference CD-R's incur an additional \$10.00 fee. There is no cost for the master CD-R.
- Shipping costs (plus any packaging if needed) to manufacturing facility or other destination are applied at cost. These fees can be ignored if a digital delivery is possible.
- If you wish to have your project (both unmastered and mastered versions) backed up and stored at our facility, you can choose from a variety of available packages. We highly recommend this option as any project's disk size can easily exceed at least 10 gigabytes of memory.
 - 1 month - \$7.99
 - 3 months - \$19.99
 - 6 months - \$35.99
- Payment Methods
 - PayPal
 - Check
 - Money Orders

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Legal Information

This information is included here to protect the studio and the client from fraudulent behavior. The contract is binding for only one project at a time.

- MasterWork Sound Studios agrees to continue working on a project until client expresses satisfaction with all work performed by the studio.
- If at some point during a project currently being worked on, the client is dissatisfied with the work performed by MasterWork Sound Studios and wishes to cancel the work order on the project, the down payment of half the price quote **will not be refunded**. No further charges are required after this point. We fully encourage clients to request a free sample in order to promote good faith.
- Any files sent to client for approval of editing, fades, track sequencing are meant to serve only as references and cannot be used for personal/commercial use other than approving the studio's work. The files themselves are of very low quality and are not suitable for CD/DVD pressing or internet use.
- MasterWork Sound Studios cannot be held liable for any discs or any other type of media lost in delivery to or from our facility. Please have backups of all material sent to our facility. When applicable, we will always have backups of all material sent out.
- If for some reason due to a possible equipment failure or force of nature, your backed-up project is lost, you will be refunded the paid time period in which the project was lost.

By signing this contract, I, the client, agree that I have read and understood all terms based in this agreement and agree to be held personally accountable to and pay all charges specified in this agreement applicable to my project. If client consists of more than one person, only one person making up the collective client need sign the contract and, if need be, this singular person will be held personally accountable in lieu of the collective client if the collective client is not a registered business.

Client Name (please print): _____

Client Signature: _____

Date: _____

By signing this contract, I, witness #1, agree that I have witnessed the client sign this contract.

Witness #1 Name (please print): _____

Witness #1 Signature: _____

Date: _____

By signing this contract, I, witness #2, agree that I have witnessed the client sign this contract.

Witness #2 Name (please print): _____

Witness #2 Signature: _____

Date: _____

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